



CITY OF SAN ANTONIO

P.O. BOX 839866
SAN ANTONIO, TEXAS 78283-3966

June 13, 2005

Roger Flores
Councilman, District 1

Sheila D. McNeil
Councilman, District 2

Roland Gutierrez
Councilman, District 3

Patti Radle
Councilwoman, District 5

Enrique Barrera
Councilman, District 6

Chip Haass
Councilman, District 10

Ladies and Gentlemen:

RE: Final Audit Report - The Downtown San Antonio River Boats and Barges Concession Contract

This audit report was distributed to the Governance Committee over the weekend. Attached for your review and information are the transmittal letter and final report. An executive summary of the audit results has been developed as the transmittal letter to the Committee. The final report provides an overview about the audit and the high level conclusions, pages 3 through 10. A table of contents, page 2, serves as a guide for the report and provides summary captions for the audit issues identified.

The audit team wants the Mayor and City Council to know that City Management and Staff as well as the Contractor, Rio San Antonio Cruises, cooperated fully on this project. The report includes their responses which were viewed as positive commitments to implement process changes and improvements. Some follow up is required by City Staff to obtain required recoveries as well as a release from claims from the Contractor.

The Internal Audit Department is available to discuss the details of this report with you at your individual convenience. This project involved reviewing processes that are critical financially and publicly to the City. We appreciated being able to perform this audit and to offer recommendations that can make a difference in the future.

Sincerely,

Patricia M. Major CPA, CIA, CTP, CGFM
City Internal Auditor
(210) 207-2853 office; (210) 215-9455 cell

cc: J Rolando Bono, Interim City Manager
Martha Sepeda, Interim City Attorney
Leticia Vacek, City Clerk
Christopher Brady, Assistant City Manager
Melissa Byrne Vossmer, Assistant City Manager
Erik Walsh, Assistant to the City Manager
Rio San Antonio Cruises, Mrs. JoAnn Boone, President
Central Library Branch